

MAINE TOWNSHIP ORDINANCE 2010-1

BUDGET & APPROPRIATION ORDINANCE FOR 2010-11

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2010 and ending February 28, 2011

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND	2010-11 BUDGET
BEGINNING BALANCE MARCH 1, 2010	<u>\$1,699,606</u>
ESTIMATED REVENUES	
Property Tax	\$3,300,000
Replacement Tax	\$75,000
Interest Income	\$25,000
MaineStay Fees	\$17,000
Grants	\$5,000
Other Income	\$18,000
TOTAL ESTIMATED REVENUES	<u>\$3,440,000</u>
TOTAL ESTIMATED FUNDS AVAILABLE	<u><u>\$5,139,606</u></u>
BUDGETED EXPENDITURES	
Administration	\$1,709,914
Assessor	\$224,200
Clerk	\$190,361
Emergency Management	\$87,916
MaineStay Youth and Family Services	\$620,179
Senior and Adult Services	\$415,390
Mental Health/Community Services	\$436,250
TOTAL EXPENDITURES/ APPROPRIATIONS	<u>\$3,684,210</u>
ENDING BALANCE FEBRUARY 28, 2011	\$1,455,396
TOTAL APPROPRIATIONS & ENDING BALANCE	<u><u>\$5,139,606</u></u>

ADMINISTRATION

PERSONNEL

Salaries	\$632,500
Social Security	\$48,576
Municipal Retirement Fund	\$72,175
Health Insurance	\$343,162
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$1,096,414</u>

CONTRACTUAL SERVICES

Accounting Services	\$13,000
Building-Grounds Maintenance	\$35,000
Community Information-Support	\$38,000
Conferences-Meetings	\$5,500
Dues-Subscriptions	\$6,000
Equipment-ISP & Web Page	\$37,000
Equipment Leasing-Maintenance	\$26,000
General Insurance-Liability-Bond	\$66,000
Legal Services	\$30,000
Mileage-Travel-Lodging Expense	\$9,000
Police Protection	\$50,000
Postage	\$24,000
Printing-Publishing	\$40,000
Special Programs	\$9,000
Staff Training	\$1,000
Telecommunications	\$18,000
Transportation	\$8,000
Utilities	\$34,000
TOTAL CONTRACTUAL SERVICES	<u>\$449,500</u>

COMMODITIES

Miscellaneous (Administration)	\$1,500
Office Supplies	\$5,000
Operating Supplies-Maintenance	\$13,000
TOTAL COMMODITIES	<u>\$19,500</u>

OTHER EXPENDITURES

Cleanup Project/Single Hauler Program	\$5,000
Code Enforcement Expense	\$2,000
Neighborhood Watch	\$2,000
Plan Commission	\$500
Tree Planting	\$1,000
Vehicle Expense	\$3,000
TOTAL OTHER EXPENDITURES	<u>\$13,500</u>

CAPITAL OUTLAY

Building	\$25,000
Building Purchase	\$1,000
Equipment Purchase	\$5,000
TOTAL CAPITAL OUTLAY	<u>\$31,000</u>

Contingencies	\$100,000
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TOTAL ADMINISTRATION	\$1,709,914
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ASSESSOR

PERSONNEL

Salaries	\$124,000	
Social Security	\$10,400	
Municipal Retirement Fund	\$13,200	
Health Insurance	\$59,200	
TOTAL PERSONNEL		<u>\$206,800</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$2,400	
Cook County Assessor Tie-in	\$600	
Dues-Subscriptions	\$700	
Equipment Leasing-Maintenance	\$1,000	
Mileage-Travel-Lodging Expense	\$3,000	
Postage	\$1,500	
Printing-Publishing	\$500	
Sidwell Maps	\$700	
Staff Training	\$1,500	
TOTAL CONTRACTUAL SERVICES		<u>\$11,900</u>

COMMODITIES

Miscellaneous	\$1,500	
Office Supplies	\$1,000	
TOTAL COMMODITIES		<u>\$2,500</u>

CAPITAL OUTLAY

Equipment Purchases	\$3,000	
TOTAL CAPITAL OUTLAY		<u>\$3,000</u>

TOTAL ASSESSOR		\$224,200
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CLERK

PERSONNEL

Salaries	\$104,000
Social Security	\$8,060
Municipal Retirement Fund	\$13,728
Health Insurance	\$49,872

TOTAL PERSONNEL	<u>\$175,660</u>
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CONTRACTUAL SERVICES

Conferences-Meetings	\$2,000
Dues-Subscriptions	\$400
Equipment Leasing-Maintenance	\$1
General Insurance-Liability-Bond	\$200
Mileage-Travel-Lodging Expense	\$3,500
Postage	\$3,000
Printing-Publishing	\$2,000
Telecommunications	\$1,000
Staff Training	\$500

TOTAL CONTRACTUAL SERVICES	<u>\$12,601</u>
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COMMODITIES

Miscellaneous	\$250
Office Supplies	\$750
Operating Supplies/Maintenance	\$100

TOTAL COMMODITIES	<u>\$1,100</u>
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CAPITAL OUTLAY

Equipment Purchases	\$1,000
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TOTAL CAPITAL OUTLAY	<u>\$1,000</u>
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TOTAL FOR CLERK'S OFFICE	\$190,361
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EMERGENCY MANAGEMENT

PERSONNEL

Salaries	\$25,000	
Social Security	\$1,516	
TOTAL PERSONNEL		<u>\$26,516</u>

CONTRACTUAL SERVICES

Uniforms	\$1,500	
Conferences/Meetings	\$500	
Dues/Subscriptions	\$500	
Equipment Leasing/Maintenance	\$5,000	
Mileage/Travel Expense	\$700	
Citizen Corps Program	\$3,500	
Special Events	\$700	
Rent & Utilities	\$32,200	
Postage	\$300	
Printing/Publishing	\$300	
Special Programs	\$1,000	
Telecommunications	\$1,000	
Staff Training	\$100	
TOTAL CONTRACTUAL SERVICES		<u>\$47,300</u>

COMMODITIES

Miscellaneous	\$300	
Office Supplies	\$300	
Disaster Operations Supplies	\$3,500	
TOTAL COMMODITIES		<u>\$4,100</u>

OTHER EXPENDITURES

Vehicle Expense	\$5,000	
TOTAL OTHER EXPENDITURES		<u>\$5,000</u>

CAPITAL OUTLAY

Equipment Purchases	\$5,000	
TOTAL CAPITAL OUTLAY		<u>\$5,000</u>

TOTAL FOR EMERGENCY MANAGEMENT SERVICES		\$87,916
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MAINESTAY YOUTH AND FAMILY SERVICES

PERSONNEL

Salaries	\$316,000	
Social Security	\$24,385	
Municipal Retirement Fund	\$40,343	
Health Insurance	\$82,950	
Tuition Reimbursement	\$1	
TOTAL PERSONNEL		<u>\$463,679</u>

CONTRACTUAL SERVICES

Community Education	\$2,000	
Youth Services-TLC	\$90,000	
Fish	\$1,500	
Ceda	\$8,500	
Summer Youth Camp	\$8,500	
Garage Sale	\$500	
Conferences-Meetings	\$1,500	
Dues-Subscriptions	\$2,500	
Equipment Leasing-Maintenance	\$4,500	
General Insurance-Liability-Bond	\$1,200	
Mileage-Travel-Lodging Expense	\$3,000	
Postage	\$1,000	
Printing-Publishing	\$4,000	
Special Programs	\$6,000	
Consultation/Staff Training	\$4,000	
Building Maintenance	\$1,500	
TOTAL CONTRACTUAL SERVICES		<u>\$140,200</u>

COMMODITIES

Library	\$400	
Miscellaneous	\$400	
Office Supplies	\$1,500	
TOTAL COMMODITIES		<u>\$2,300</u>

OTHER EXPENDITURES

CHAMPS Program	\$500	
Youth Recreation Fund	\$10,000	
Substance Abuse Programs	\$1,500	
TOTAL OTHER EXPENDITURES		<u>\$12,000</u>

CAPITAL OUTLAY

Equipment Purchases	\$2,000	
TOTAL CAPITAL OUTLAY		<u>\$2,000</u>

TOTAL MAINESTAY YOUTH AND FAMILY SERVICES \$620,179

SENIOR AND ADULT SERVICES

PERSONNEL

Salaries	\$242,000	
Social Security	\$18,259	
Municipal Retirement Fund	\$29,157	
Health Insurance	\$70,924	
Tuition Reimbursement	\$3,000	
TOTAL PERSONNEL		<u>\$363,340</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$2,500	
Dues-Subscriptions	\$600	
Mileage-Travel-Lodging Expense	\$3,500	
Postage	\$16,500	
Printing-Publishing	\$12,000	
Special Programs	\$10,000	
Telecommunications	\$1,200	
Staff Training	\$750	
TOTAL CONTRACTUAL SERVICES		<u>\$47,050</u>

COMMODITIES

Miscellaneous	\$200	
Office Supplies	\$2,000	
Operating Supplies-Maintenance	\$800	
TOTAL COMMODITIES		<u>\$3,000</u>

CAPITAL OUTLAY

Equipment Purchases	\$1,000	
Computer Software & Development	\$1,000	
TOTAL CAPITAL OUTLAY		<u>\$2,000</u>

TOTAL FOR SENIOR AND ADULT SERVICES \$415,390

MENTAL HEALTH/COMMUNITY SERVICES

TOTAL MENTAL HEALTH/COMMUNITY SERVICES \$436,250

TOTAL TOWN FUND \$3,684,210

GENERAL ASSISTANCE FUND

BEGINNING BALANCE MARCH 1, 2010		\$426,277
ESTIMATED REVENUES		
Property Tax	\$800,000	
Social Security Reimbursement	\$40,000	
Interest Income	\$250	
Energy Assistance Revenue	\$30,000	
Food Pantry Cash Donations	\$40,000	
TOTAL ESTIMATED REVENUES		<u>\$910,250</u>
TOTAL ESTIMATED FUNDS AVAILABLE		<u><u>\$1,336,527</u></u>
BUDGETED EXPENDITURES		
Administration	\$586,607	
Home Relief	\$392,000	
Contingencies	\$15,000	
TOTAL EXPENDITURES/APPROPRIATIONS		\$993,607
ENDING BALANCE FEBRUARY 28, 2011		<u>\$342,920</u>
TOTAL APPROPRIATIONS & ENDING BALANCE		<u><u>\$1,336,527</u></u>

ADMINISTRATION

PERSONNEL		
Salaries	\$319,000	
Social Security	\$24,376	
Municipal Retirement Fund	\$39,329	
Health Insurance	\$123,500	
Tuition Reimbursement	\$2,200	
TOTAL PERSONNEL		<u>\$508,405</u>
CONTRACTUAL SERVICES		
Conferences-Meetings	\$2,500	
Accounting Services	\$5,500	
Debit Card Program	\$1	
Special Programs	\$500	
Workfare Program	\$500	
Dues-Subscriptions	\$250	
Equipment Leasing-Maintenance	\$7,600	
General Insurance-Liability-Bond	\$5,400	
Hearing Officer	\$1	
Legal Services	\$4,000	
Mileage-Travel-Lodging Expense	\$2,000	
Postage	\$5,500	
Printing-Publishing	\$3,500	
Telecommunications	\$1,200	

Computer Tech Support	\$5,000	
Staff Training	\$2,000	
Utilities	\$3,000	
TOTAL CONTRACTUAL SERVICES		<u>\$48,452</u>

COMMODITIES		
Miscellaneous	\$250	
Office Supplies	\$3,500	
Operating Supplies-Maintenance	\$3,000	
TOTAL COMMODITIES		<u>\$6,750</u>

CAPITAL OUTLAY		
Equipment Purchases	\$5,000	
Computer Software Development	\$3,000	
Building Maintenance	\$15,000	
TOTAL CAPITAL OUTLAY		<u>\$23,000</u>

TOTAL ADMINISTRATION \$586,607

HOME RELIEF

CONTRACTUAL SERVICES		
Medical Services	\$45,000	
Access to Care	\$20,000	
Ambulance-Paramedic Service	\$1,000	
Client Utilities	\$15,000	
Dental Services	\$2,500	
Emergency Assistance Program	\$7,000	
Food	\$50,000	
Funeral and Burial Services	\$1,000	
Client Insurance	\$8,000	
Catastroph. Med. Ins.	\$5,500	
Prescription Drugs	\$36,000	
Shelter-Rent	\$130,000	
TOTAL CONTRACTUAL SERVICES		<u>\$321,000</u>

COMMODITIES		
Client Needs Services	\$50,000	
Food Pantry	\$20,000	
Transient	\$1,000	
TOTAL COMMODITIES		<u>\$71,000</u>

TOTAL HOME RELIEF \$392,000

CONTINGENCIES \$15,000

TOTAL GENERAL ASSISTANCE FUND \$993,607

Section 2: That there is hereby appointed for township purposes:

FOR FISCAL YEAR ENDING FEBRUARY 28, 2011

BY FUND

1. GENERAL TOWN FUND	\$5,139,606
2. GENERAL ASSISTANCE FUND	\$1,336,527
TOTAL APPROPRIATIONS	<u>\$6,476,133</u>

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations the amount of six million four hundred and seventy six thousand one hundred and thirty three for the fiscal year March 1, 2010 to February 28, 2011 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Section 5: The salary grade and range as adopted by the Board is made a part of this Ordinance.

Adopted in a meeting assembled on April 27, 2010 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Trustees

Township Clerk

Supervisor